

PRESENT (X)	NAME	POSITION	COLLEGE
X	Bobby Nalean	President	DMACC
X	Melissa Klein	President Elect	HCC
X	Courtney Kopp	Past President	ICCC
X	Sara Moore	Secretary	DMACC
X	Jeremy Austin	Treasurer	DMACC
X	Chris Entringer	Member at Large	NICC
X	Jen Patterson	Member at Large	NIACC
	Tim Gray	Member at Large	SCC
	April Forbes	Advising/Admissions	MCC
X	Morris Pounds	Career Services	KCC
X	Danielle Ebaugh	Career Services	KCC
X	DeDe Maloy	Counseling	NIACC
	Lisa Vance	Disability Services	NIACC
	Mary Wendt	Registrar/Registration	NIACC
X	Karla Winter	Registrar/Registration	NICC
	(Not Filled)	Residence Life	
	Mandy Fox	TRIO	MCC
	(Not Filled)	Webmaster	

CALL TO ORDER

The meeting was called to order at 9:04 a.m. by President, Bobby Nalean, with 11 board members present on the call.

SECRETARY'S REPORT

The minutes from the Board's meeting in August were emailed to members by Sara on August 5, 2014 for review. Jeremy motioned to approve; Karla seconded. August meeting minutes were approved.

TREASURER'S REPORT

Jeremy reported that the current balance of the ICCSSA account is \$10,965.56. Jeremy paid the ICCSSA website domain fee on August 18, 2014. Jeremy and Bobby will look into what the additional fee is to keep the site ad-free and will pay the fee once that detail is clarified. Danielle moved to approve the Treasurer's report; Courtney seconded the motion. The Treasurer's report was approved.

OLD BUSINESS

Bobby shared that April had requested a Spring 2015 drive-in date so we can promote the event at the fall conference. Bobby moved that we use Friday, May 29 as a possible date; Bobby had spoken with April and believes that the space would be available on that date. Jeremy moved to approve; Melissa seconded. The May 29 date was approved for the Spring 2015 drive-in. Bobby will confirm the date with April before the conference so "save the date" announcements can be made.

Melissa and Bobby are working on sending out the annual mailings to institutions for membership renewal. Bobby asked that the letters get sent out this week if possible.

Bobby raised questions about mileage reimbursement that was discussed on the last call in August. There was discussion about addressing the need on a case by case basis.

NEW BUSINESS – FALL CONFERENCE 2014 UPDATES

Breakout Sessions

Bobby covered updates for the breakouts committee; our keynote speaker is confirmed and three breakout sessions are confirmed. Breakout sessions will cover making decisions about pursuing higher education, relaxation/mindfulness, and veteran's issues. The description for the keynote was posted on the website this morning. Bobby and Sara are working on getting session descriptions and speaker bios to Mary for the booklet and will also post information on the website.

Presidents/Legislators Panel

Jeremy and Melissa shared that two presidents (Allen & Schultz) and two legislators have been confirmed for the panel. A few questions have been submitted through the online registration forms. Bobby asked if we have a moderator; Melissa has confirmed that Matt Spangler will serve as a moderator.

Booklet Information

Bobby asked the group to look at Mary's draft booklet; Bobby and Sara are working on getting descriptions of speakers and sessions to her and Melissa is going to send room information as soon as possible.

Free Registration for Fifth Registration

Bobby asked the group to consider giving every fifth registration for free if five people from an institution attend. The free registration would apply only to Friday's fee. Jeremy motioned to approve; Melissa seconded the motion. The motion passed. Sara will post the new information on the website.

Business Meeting

Bobby asked for a volunteer to lead the business meeting at the fall conference. Courtney offered to lead the meeting. Bobby will work with Courtney to develop an agenda and asked board members to send agenda items to Courtney this week.

Sub-Committee Meetings

Morris asked for clarification about sub-committee meeting agendas. Sara explained that she'll send names and contact information for attendees to sub-committee chairs ahead of the conference so the chairs can work with their group members to set their meeting agendas.

Meeting Spaces

Melissa asked for feedback about the number of rooms needed so she can make final reservations for space. Bobby talked through some of the space needs for the keynote, breakout sessions, and the panel. Bobby and Sara will help Melissa coordinate with speakers regarding technology needs.

Danielle moved to adjourn the meeting; Jeremy seconded the motion. Bobby adjourned the meeting at 9:51 a.m.

Respectfully submitted, Sara Moore