

ICCSA Chapter Business Meeting

May 20, 2013

CALL TO ORDER: The meeting was called to order by Courtney Kopp at 1:45 pm at Iowa Valley Community College in Grinnell.

SECRETARY'S REPORT: The minutes from the fall 2012 conference business meeting were reviewed. Karla Winter moved to approve the report, seconded by Lisa Vance and the motion passed unanimously.

TREASURERS'S REPORT: Bobby Nalean presented the treasurer's report due to Wendy Robinson's absence. Beginning balance was \$9,729.33 and ending balance as of May 8 is \$10,204.23. Rita Davenport moved to approve, seconded by Mardell Mommsen, and the motion carried.

OLD BUSINESS:

Fall Conference – Pamela reminded the group that the fall conference is scheduled for October 3rd and 4th at NIACC and rooms are reserved at the Park Inn. Speaker suggestions or preferred topics were discussed:

- Veterans – financial aid, PTSD, etc.
- Intrusive advising – DMACC Urban had a great speaker recently – info will be forwarded to Courtney Kopp
- Cyberstalking/electronic bullying – Lisa Vance had attended a session through domestic violence coalition, presenter from Des Moines – info will be forwarded.

Format of the conference, preconference on Thursday 2:00 – 5:00 and full day on Friday was discussed. Rita Davenport expressed the desire to remain as it has in the past and with no oppositions, it will continue.

NEW BUSINESS:

Summer Board Retreat – previously proposed dates included July 8, 9, and 12, but several conflicts were noted, so a date was not selected; however, Ames was approved as a rather central location.

- ICCSSA.org – please review the information available on the web representing your institution and forward any corrections or updates to Tina Carpenter. Is there additional information that would be helpful to provide on our website? None were noted. Morris Pounds reminded all members to review the directory information due to retirements this time of year. Discussion was held regarding which positions should truly be included – Mary Wendt stated that initially it was any position that was housed under the student services umbrella at each institution. Direct links to each institution's directory was also recommended. Each campus contact should ensure the directory is updated by September 1st. It was also noted that the webpage did not include a street address for today's drive-in – only the date, time, college, and city.

- A call for proposals will be sent out in preparation for the fall conference – addition to Board Meeting agenda for June. Proposals will be discussed at the board retreat in July.
- Election Results –
 - President-Elect – Bobby Nalean
 - Secretary – Jen Patterson
 - At-Large Members – Karla Winter, John Hughes, and Chris Woodson

Sub-Group Reports –

- Advising & Admissions – (Bobby Nalean) discussed the different ways in which each institution manages developmental coursework and mandatory placement, and the career counseling role. April Forbes is the new chair.
- Career Services – (Morris Pounds) discussed assessments, job websites, workshops, and classes. Morris will remain chair.
- Counseling – discussed the multiple roles and the associated problems, student suicide, depression, and anxiety, and veteran services. Dede Malloy will be the new chair.
- Disability – joined the counseling sub-group, but Melissa Klein and Lisa Vance will continue to co-chair.
- Registrar & Registration – (Mary Wendt) discussed Dept of Ed concerns, commencement procedures, definition of completers, and ladder degrees. Karla Winter and Mary Wendt will co-chair.
- Residence Life & Housing – did not meet
- TRIO – (Mandy Fox) discussed federal funding cuts, regulations, acceptable activities and services. Mandy will remain chair.

Awards & Retirement Acknowledgements – Board members, sub-group chairs, and campus contacts were presented with certificates of appreciation for their efforts this past year.

Karla Winter presented the awards.

Outstanding New Professional – John Hughes

Distinguished Service Award – Morris Pounds

Outstanding Service Award – Danielle Ebaugh

Morris Pounds acknowledged the retirees.

Carol Roemig-Heusinkveld – Kirkwood

Marla Inks – DMAACC

Vern Ostrander – DMAACC

Courtney Kopp provided final remarks and door prize drawings. Lisa Vance motioned to adjourn and Carla Winter seconded. The meeting was adjourned at 2:35 pm.

Respectfully Submitted

By Jen Patterson